



**MOST WORSHIPFUL PRINCE HALL GRAND LODGE OF
FREE AND ACCEPTED MASONS OF SOUTH CAROLINA**

**VENDOR AGREEMENT FORM
GRAND LODGE RULES AND REGULATION**

Representative's Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Email Address: _____
Describe Type of Merchandise Offered: _____

1. **Booth Rental:** The booth rental fee is \$400.00. **Space must be reserved and paid in full no later than November 30, 2023. No onsite request will be accepted.** Make cashier's check or money order (no business, personal checks or cash accepted) payable to the MWPHGL of SC and mailed to Wayne Davis, 160 Moses Road, Andrews, SC 29510.
2. **Booth Staffing:** Authorized representative must staff vendor booth(s) during all hours. Vendors are asked to be at the event for the 3-day period when the Grand Lodge session is open for Grand Lodge attendees.
3. **Vendor Setup and Tear Down:** The 2023 155th Grand Lodge Session will be held at the Embassy Suites of North Charleston on December 14-17, 2023. Vendors may begin setting up at 7:30 am on Thursday December 14, 2023. Vendors may dismantle their booths at 3:00 pm on Saturday December 16, 2023. Vendors may open their booths for business during the following hours during the Grand Session

Thursday December 14, 2023	8:00 am – 10:00 pm
Friday December 15, 2023	8:00 am – 6:00 pm
Saturday December 16, 2023	8:00 am – 3:00 pm

Note: Vending hours are subject to change based on the ending time of Daily events.

4. **Vendor Display Policy:** A booth will consist of a 10 ft. X 8 ft. space. No vendor may interfere with or block a neighboring vendor
5. **Safety Provisions:** Vendors must provide the necessary shielding or safety items to protect the attendee's vendors and all others from equipment that may cause bodily harm electrical wiring and equipment must meet the standard electrical code all cost for electrical equipment (cords, power strips, etc.) that are supplied will be borne by the vendor to the Embassy Suites of North Charleston.

6. **Prohibited Items:** No food or drinks may enter the convention center for consumption and/or for sale.
7. **Indemnification:** Vendors shall defend indemnity and hold the MWPHGL of SC harmless from any claim or lawsuits arising from any act or omission on the part of the vendor, it's agents, and employees or signs that may cause harm to others including but not limited to any and all claims or lawsuits arising from or concerning retail licensing and licensing copyrights and patents of the merchandise sold by vendors. In the event, the MWPHGL of SC should take legal action to enforce this provision and prevails, the vendor shall be responsible for the payment of all cost expenses and attorney fees incurred by the MWPHGL of SC in pursuit of such enforcement.
8. **Point of Contact:** The MWPHGL of SC point of contact for all vendors will be Wayne Davis at 843-382-7031 or email to wd08554@gmail.com.

Print Vendor Name

Print MWPHGL of SC Representative

Signature of the Vendor

Signature of MWPHGL of SC Rep.

Date

Date